## SalesPartner Training

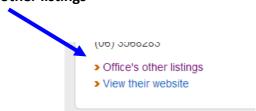
"How can we help you get the most from SalesPartner?"



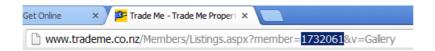
www.salespartner.co.nz

## How-to: Download Listings from Trademe

First, find out the company's Member ID.
 Open Trademe, and click on a property.
 Then scroll down and click on "Office's other listings"



Then look at the website URL to find out the company's Member ID.



• Copy or write down the Member ID number.

## **Emailing to contacts**

- 1. Open SalesPartner and click on "Import Data"
- 2. Click on Trademe, Multiple Listings

553493387

553493364

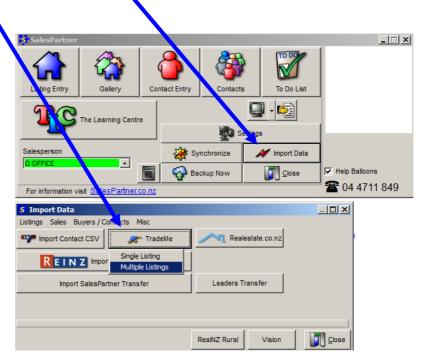
Selected Only

What to do with existing listings
 Add New Listings

Overwrite all Listings

Use my TradeMe account

Download All



\$595 per week 2013-01-16

Price by negotiation 2013-01-16

Import As

C Current
Foreign

• Enter the Trademe Member ID Click on Find Listings 5 TradeMe Listings Downloader TradeMe Member ID: 1064674 Find Listings TradeMeID Heading Price Listed 556476997 Vendor Movng Overseas For sale by tender 2013-01-25 556171341 Newlands, 3 bedrooms, \$395 pw \$395 per week 2013-01-24 556170984 Johnsonville, 3 bedrooms, \$465 pw \$465 per week 2013-01-24 556170929 LOST IN SPACE Enquiries over \$630,000 2013-01-24 556170844 Newlands, 3 bedrooms, \$395 pw \$395 per week 2013-01-24 556170579 Johnsonville, 3 bedrooms, \$420 pw \$420 per week 2013-01-24 556170502 SEE, SIGH & BUY? Price by negotiation 2013-01-24 Johnsonville, 3 bedrooms, \$395 pw \$395 per week 2013-01-23 555816206 555816137 Johnsonville, 4 bedrooms, \$420 pw \$420 per week 2013-01-23 Price by negotiation 2013-01-22 555446941 SUNBEAMS, SUNSETS & SPACE! 554134644 SUPER FOR FAMILIES! Price by negotiation 2013-01-18 554134151 Papakowhai, 3 bedrooms, \$540 pw \$540 per week 2013-01-18 553835720 Price by negotiation 2013-01-17

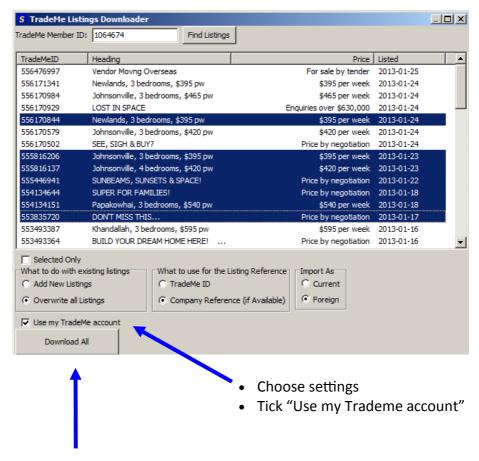
Khandallah, 3 bedrooms, \$595 pw

BUILD YOUR DREAM HOME HERE! ...

C TradeMe ID

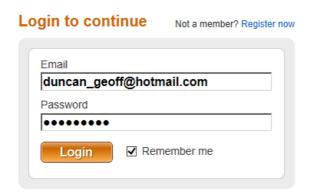
What to use for the Listing Reference

Company Reference (if Available)

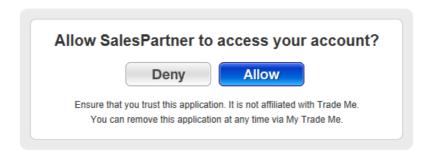


Click on **Download All** 

Now you will need to login to Trademe



## Click on Allow



Now enter the Pin number and click OK

